

ROLLA CITY COUNCIL MEETING MINUTES  
MONDAY, JANUARY 5TH; 6:30 P.M.  
ROLLA CITY HALL COUNCIL CHAMBERS  
901 NORTH ELM STREET

Presiding: Kevin Greven, Mayor Pro-Tem

Council Members in Physical Attendance: August Rolufs, Andrew Behrendt, Nathan Chirban, Aaron Pace, Steve Jackson, William Hahn, Kevin Greven, Tom McNeven, David Shelby, and Micheal Dickens.

Council Members Absent: Ward 1 Vacancy and Tina Balch

Department Directors and Other City Officials in Physical Attendance: Public Works Director Darin Pryor, Fire Chief Jeff Breen, Environmental Services Director Roger Pankey, Police Chief Sean Fagan, Finance Director Steffanie Rogers, City Administrator Keith Riesberg and City Counselor Todd Smith

**I. CONSENT AGENDA –**

- A. Consider Approval of the City Council Minutes of:
1. City Council Minutes – December 1st, 2025
  2. City Council Minutes – December 15th, 2025
  3. City Council Closed Session Minutes – December 15th, 2025

A motion was made by Shelby, seconded by Dickens, to approve the minutes. Motion passed unanimously by voice vote.

**II. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS**

- a) Environmental Services Department monthly report – November 2025
- b) Building Codes monthly report – November 2025
- c) Rolla Police Department monthly report – November 2025
- d) Animal Control monthly report – November 2025
- e) Rolla Municipal Court summary – November 2025
- f) Fire Incident Report for November 2025
- g) Rolla Board of Public Works minutes from August, September, October, and November 2025

Chirban asked why the Centre reports were not present. City Administrator Riesberg explained the report wasn't received in time to be included in the packet and that it would be emailed once received.

**III. PUBLIC HEARINGS -** None

**IV. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS –**

- A. Dr. Richard Billo & Angelina Billo: Shared a presentation on the Missouri S&T Protoplex and how its current and future success impacts the City of Rolla.

## V. OLD BUSINESS –

- A. **Ordinance** to amend chapter 28 of the Rolla City Code for the purpose of updating the Administrative Search Warrant Process. (Keith Riesberg, City Administrator) City Counselor Todd Smith read the ordinance for its final reading, by title: ORDINANCE 4892: AN ORDINANCE TO AMEND CHAPTER 28 OF THE CODE OF ORDINANCES OF THE CITY OF ROLLA, MISSOURI, FOR THE PURPOSE OF UPDATING THE ADMINISTRATIVE SEARCH WARRANT PROCESS.
1. A motion was made by Hahn, seconded by Jackson, to amend Section 28-14, B(5) of the proposed ordinance to remove, “The application shall additionally state either that the owner or occupant has been contacted and refused consent for the search or state that no contact has been made with owner or occupant despite reasonable efforts. The warrant shall state the date of successful contact with refusal or state the date upon which the owner or occupant was called on the telephone, the date the property was visited, and the date a notice mailed. If the owner or occupant does not respond to the telephone call, visit, or letter, such efforts shall be sufficient to satisfy the reasonable effort standard above.” And replace with, “The application shall state the court case number, date when the violation was filed and the outcome was found guilty.” Motion failed by voice vote with 1 Aye and 9 Nays.
  2. A motion was made by Hahn, seconded by Jackson, to amend Section 28-14, B(5) of the proposed ordinance, adding the following statement to the end of the paragraph, “ That the application shall additionally state the court case number, date the violation was filed, and shall not be issued before the defendant is found guilty or is issued a warrant for failure to appear. Motion passed unanimously by voice vote.
  3. A motion was made by Hahn, seconded by Jackson, to amend all sections that say “10 days after” to “within 10 days of issuance of warrant”. Motion passed unanimously by voice vote.
  4. A motion was made by Behrendt, seconded by Rolufs to amend Section 28-13 (C) to read, “...with written consent of the Community Development Director...”. Motion passed unanimously by voice vote.
  5. A motion was made by Jackson, seconded by Behrendt to approve the ordinance as amended. A roll call vote showed: Hahn, Dickens, Jackson, Shelby, McNeven, Chirban, Rolufs, Greven, Behrendt. Nays: Pace.
- B. **Ordinance** to Maggi Construction for the replacement of pavilions at Veteran’s Memorial Park. (Floyd Jernigan, Parks Director) City Counselor Todd Smith read the ordinance for its final reading, by title: ORDINANCE 4891: AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND DONALD MAGGI, INC. A motion was made by Jackson, seconded by Pace, to approve the ordinance. A roll call vote showed: Ayes: McNeven, Dickens, Rolufs, Shelby, Greven, Behrendt, Pace, Jackson, Hahn and Chirban, Nays: None.

**VI. NEW BUSINESS –**

- A. **Ordinance** to approve a Development Agreement with the property owner of McCutcheon Acres for a cost share on the extension of 18<sup>th</sup> Street between Forum Drive and McCutchen Drive. (PW Director Darin Pryor) Council has discretion on whether to participate in the cost of base rock and asphalt (\$50,000) for the creation of the 18<sup>th</sup> street connection between the two roundabouts. City Counselor Todd Smith read the ordinance for its first reading, AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A VOLUNTARY DEVELOPMENT AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI, AND RLD PROPERTIES LLC.

**VII. CLAIMS and/or FISCAL TRANSACTIONS –**

- A. **Motion** to award bid to Turn Key Mobile for the purchase and installation of equipment for 5 police vehicles. (Police Chief Fagan) A motion was made by Chirban, seconded by Pace, to award the bid to Turn Key Mobile for \$85,747. Motion passed unanimously by voice vote.

**VIII. CITIZEN COMMUNICATION**

- A. David Dukes: Shared with Council ordinances he created for their consideration regarding the restriction of and taxation of gambling machines and synthetic drugs.

**IX. MAYOR/CITY COUNCIL COMMENTS**

**X. COMMENTS FOR THE GOOD OF THE ORDER**

- A. Next City Council meeting, TUESDAY, January 20th.

**CLOSED SESSION – Closed Session per RSMo 610.021 – **NONE****

**IX. ADJOURNMENT -**

With nothing further to discuss, the meeting was adjourned at 7:59 pm.

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City Clerk

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Mayor